**Software Engineering G6046**

Record of team meeting n2

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| **Team Number** | 31 |
| **Names of team members present** | Giulia, Nguyen, Rashnah |
| **Meeting format** | Discord |
| **Date and time** | 15/02/2021 at 4pm |
| **Meeting co-ordinator** | Nguyen |

1. **Issues discussed at this meeting**

* Went through the criteria document and discussed what would be easier to get lots of points for and what would be more difficult
* How to document the process of the assignment
* Went through the specifications in order to find and mark down the object variables for the code and the mechanics to implement for each specification on general terms (e.g: how to shuffle cards)
* Discussed what the possible difficulties we would have to face while writing the code

1. **Decisions agreed at this meeting**

* Decided to have a fixed meeting day: Monday but in case it’s not possible, make sure to meet at least once every two weeks to check progress
* Decided on what we should especially tackle and focus based on the criteria document (so code, testing, documentation particularly)
* Decided to make a PERT chart to keep track of the process and share these records of the meetings on the Discord server
* Agreed on noting down things on the shared specifications document in case we wanted to point something out or add any input to it (especially on how to write it down as code)
* Agreed that the main difficulties are: designing the interface for the game, writing the code for the cards and their mechanism.

1. **Date of next meeting**

22/02/2021 at 3pm

**END**